

**Regular Session Minutes - Selectmen's Meeting
Lower Level Conference Room, Town Hall
Wednesday, June 22, 2016 – 5:30 p.m.**

PRESENT: Michael A. Rosenberg, Chair; Caroline Fedele; Margot Fleischman; Mark Siegenthaler; William S. Moonan; Assistant Town Manager Michael Rosen and Town Manager Richard T. Reed

Chair Rosenberg called the meeting to order at 5:40 p.m.

The purpose of the meeting was to establish the annual goals for the Selectmen and Town Manager. A pairwise ranking system was used to prioritize goals within the following categories: Organizational Capacity; Financial; Infrastructure; Charter & Bylaws; Community Improvements and Transportation.

The attached sheets reflect the ranking that was completed for these categories. Priorities are determined by the number of times an item is consensus voted as the higher priority.

The priorities for each category, and how many times they appeared on the pairwise grid (Score) are as follows:

Infrastructure - Land, Roads, Fields & Buildings		Rank
Liljegren Way/Mudge Way Recreational Field Development		1
Communications Master Plan Implementation		2
Complete Sidewalks: Concord Road, Hemlock Lane, 2nd North Road Ped. Crossing & Pine Hill Rd.		3
North Road/Chelmsford Road Intersection		4
Police Station Space Needs		5
Municipal Storage Building Space Study		6

Financial		Rank
Long Term Comprehensive Financial Planning for Capital Needs		1
Enterprise Accounting for Water & Sewer		2
Naval Weapons Industrial Reserve Plant		3

Organizational Capacity		Rank
Compensation Comparison Survey		1
Definitions of Thresholds for considering contracted services for DPW Projects		2
Employee Policies/Procedures Documentation		3

Charter, Bylaws & Regulations**Rank**

Zoning Amendment for Recreational Marijuana Sales	1
Zoning/Residential Redevelopment	2
Hotel Alcohol License Policy Review	3

Transportation**Rank**

Tri-Town/Middlesex Turnpike Projects - Phase 3 Coordination	1
Great Road Master Plan Phased Implementation	2
Reformatory Branch Extension	2
Pedestrian Bike Master Plan Implementation	4
General Sidewalk Program	4
Wiggins Avenue Extension	6

Community Improvements**Rank**

Development of Local Transit System	1
Coast Guard Housing Site	2
Fire Department Space Needs and Site Identification	3
Electricity Aggregation	4
Complete Streets Policy Implementation	5
Bedford Museum Feasibility Study	6
445 Concord Road Historic Property	7
Cultural District Formation and Administration	8
Dunham House Preservation/Acquisition (Rufus Porter Murals)	9
Springs Brook Park	10

The meeting adjourned at 9:06 p.m.

Respectfully submitted by:

Michael Rosen
Assistant Town Manager